

How to Apply to the KI Summer School in Medical Research-KISS

Follow the instructions below to submit your application to the electronic application portal **PRISMA** before 14:00 on the day of the application deadline. Your application and accompanying attachments need to be submitted via PRISMA. Submit attachments as PDFs. The latest version of Adobe Acrobat reader can be downloaded for free from: <https://get.adobe.com/reader/>

Only complete applications will be considered.

1. Create an account in PRISMA: <https://prisma.research.se/Start>
2. Look for the KI Summer School announcement in the portal and open an application.
3. Complete the application in the portal:

Due to restrictions in the application portal, some pages/fields are either locked or must be completed for the application to be submitted and accepted in the system. You must fill in all fields that are marked with an Asterix (*). When you open an application, you will be asked to provide a **Project title** in Swedish and English. For both fields, write KISS and the year, e.g. KISS 2020.

Basic Information

Under Number of project years, choose 1.

Personal Information

Fill in as required.

Education

Fill in as required.

Supervisor

Fill this in only if you have identified a supervisor, otherwise, leave empty.

Attachments

The motivation statement is very important for the overall evaluation of the application.

Enclose to the Application Form

Attach a PDF with your LADOK extract here (Mandatory). If needed, enclose to the attachment an explanation for missing credits.

Additional documentation, if any, of previous research activity may be attached here as a separate attachment.

There is a size limit of 4 MB per document.

Publications

Do not attach.

Administrative Organization

Choose Department of Microbiology, Tumor and Cell Biology (MTC).

CV

Do not attach the CV generated through PRISMA.

If you wish to submit a CV, a publication list and/or any other documentation of previous research activity, these should be attached as a single PDF file under **Enclose to the Application Form**. See above.

Note:

You may change, upload new and update your files on the application portal before you make your final submission. After 14:00 on the day of the application deadline, it will not be possible to change or update the application.

When you have uploaded all your files, your application is complete. **You must confirm the final submission of the application**, otherwise the application will not be submitted through the system and therefore not handled.

It is your responsibility to make sure that all documents are submitted on time through the application portal.