



**Karolinska
Institutet**

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Code of conduct for students at KI during studies abroad

Confirmed by the Board of Higher Education,
via the Drafting Committee for International Issues, 23/11/2009



23/11/2009

Code of conduct for students at KI during foreign studies

This document has been confirmed by the Board of Higher Education, via the Drafting Committee for International Issues (23/11/2009).

The code of conduct has been drawn up as a complement to the *Local guidelines for studies abroad at first and second cycle at Karolinska Institutet*, confirmed by the Board of Higher Education on 19/06/2008 (Ref: 02580/2008). The guidelines provide support for academic representatives and administrative staff at KI who deal with, make decisions on and document studies abroad.

The code of conduct is aimed at all outgoing students on first and second cycle study programmes at KI, in accordance with the definitions below:

- Student participating in exchange studies within the context of an agreement entered into between an individual study programme at KI and a foreign educational institution
- Student participating in a placement within the Life Long Learning (LLL)/Erasmus Programme
- Student participating in studies abroad within the context of a course that is fully or partly held abroad
- Student participating in intensive programmes supported by an externally financed exchange programme
- Student carrying out projects that will be accredited within education

For a more detailed definition, please refer to the *Local guidelines for studies abroad*.

The code of conduct applies to all the above student categories, and must be applied within all study programmes at KI. Before travelling, the student must confirm in writing that he/she has read and accepts the code of conduct.

If a student breaches the code of conduct and the instructions issued by KI prior to travelling or issued by staff during his or her stay abroad, and thereby seriously exposes himself/herself or others to discomfort or danger, disciplinary measures may subsequently be taken. A decision will be taken by the disciplinary board of the educational institution in line with the applicable rules in accordance with chapter 10 of the Higher Education Ordinance.

Code of conduct in connection with studies abroad:

Students at KI who carry out studies abroad must:

- follow the advice and instructions given in terms of personal safety, and hence avoid exposing themselves, fellow travellers or hosts to risks.
- follow the instructions given before travelling and while staying abroad, as well as the rules that apply at the educational institution, hospital, place of work or equivalent.
- show respect for the host country's culture and traditions, social structure and religion, and respect the dress codes and codes of conduct that apply in the country in question.
- show respect for other students, teaching staff, patients, families and health-care staff.
- provide a good example for other students, and not jeopardise KI's relationships with its partners.
- follow the agreed course programme and respect the host institution's pedagogical tradition and teaching methods.

Both before travelling and while staying abroad, the student has a personal responsibility to find out about the host country, how the student should act in terms of his or her own personal safety and the applicable dress codes and codes of conduct.

In the event of any uncertainty in relation to whether an activity could contravene the code of conduct or otherwise put the student or someone else in danger, the student should first consult with staff from the host institution or KI.

I have read the above document and commit to following the rules during my time abroad:

Name and date

Printed name