

Regulations upon resuming first- and second-cycle studies after a departure from the programme sequence

Ref. no. 3-3566/2020

Applies from 13 October 2020

Governing documents at KI must be written in Swedish and, if necessary, translated into English unless otherwise decided. The Swedish version has a preferential right of interpretation.



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Purpose

These regulations, which apply to first- and second-cycle studies, are intended to create an equal and legally assured handling of the matters that concern students who want to continue their studies after they stopped following their programme sequence. They shall also make it possible for the students to be able to foresee how the handling will be implemented.

Right to attend education according to the programme sequence the student has been admitted to

Being admitted to a programme entails a right for the student to take the course/programme from the date and according to the order presented by the admission decision, the programme syllabus and the course syllabus (programme sequence).

The programmes shall offer places to the students who are admitted and qualified for the programme to the greatest possible extent. For the implementation of VFU/VIL, KI is most often dependent on external organisations, both regions and municipalities, as well as private actors. If for some reason they cannot provide educational places, a situation may arise when a shortage of places occurs even when the programme was already planned and dimensioned.

Within certain programmes, there are special entrance qualifications for courses, which must be met for the student to be permitted to continue to the later course in the programme syllabus.

In individual cases, KI may decide that a student, due to special circumstances, can be granted an approved leave from studies at a certain point in time, i.e. the student has the right to continue the programme after the leave with a guaranteed place in the remaining courses. A student can also, if special circumstances exist, depart from his or her programme sequence by being granted an individual study path. That gives the student the right to attend the programme and be assigned places in courses according to the action plan for the individual study path that has been established. However, with the remaining requirements of fulfilling the entrance qualifications.

A guaranteed place in a course shall be given to a student who:

- has been admitted to the programme in question and follows his or her programme sequence,
- has been granted an individual study path, or
- has been granted an approved leave from studies.

What applies when the student no longer follows his or her programme sequence

A student, who departs from his or her programme sequence and has not been granted an approved leave from studies or an individual study path, can only continue his or her studies if there is an available place in the course (if capacity allows). The same applies to a student who after an approved leave from studies does not resume his or her studies at the time stated in the decision.

If there are several students who want to resume their studies and there are not enough available places in the course, the applicants are prioritised according to the order of priority below.

Resumption of studies

Students, who have departed from their programme sequence and want to continue their studies, without having been granted an approved leave from studies or an individual study path, must apply for a resumption of studies.

To be able to resume his or her studies, the student must meet the prerequisites for the course at the start of the course.

Order of priority

If there are several students who want to resume their studies, after departing from their programme sequence, and there are not enough available places in the course, the applicants are prioritised according to the following order of priority.

A student can only belong to one priority group. If there are several applicants within the same priority group, a lottery is done within that priority group. For group 1 and group 4, if necessary, a prioritisation is first made within the group based on what has been specifically regulated for that priority group.

Group with priority 1

Students who were eligible for the immediately preceding course instance and were not assigned a place in the course due to a shortage of places.

If a student is forced to miss another course instance due to a shortage of places, that student shall be prioritised within priority group 1 for the next course instance. The students with the longest wait are prioritised the highest.

Group with priority 2

Students who were not eligible when the student was to begin the course, according to his or her programme sequence, and has since become qualified and is applying for resumption at the subsequent course instance. The student must have conducted studies, since the previous course instance within the programme to which the resumption applies to.

Group with priority 3

Students who were not eligible on more than one course instance after the course instance according to their programme sequence and who have become eligible after the last course instance. The student must have conducted studies since the previous course instance within the programme to which the resumption applies to.

Group with priority 4

Students who have taken an unapproved leave of studies.

Within priority group 4, students shall be prioritised by those having the shortest period of absence from their studies within the programme to which the resumption applies.