

Approved leave from studies

In accordance with Chapter 7, § 33 of the Higher Education Ordinance (1993:100), a higher education institution may decide in individual cases that students admitted to first or second-cycle studies at the institution may continue their studies after an approved leave of absence.

Approved leave from studies with special grounds

If there are special grounds for leave from studies, you can be guaranteed continuation of your studies after an approved leave of absence. In accordance with UHRFS 2013:3, such special grounds may be social, medical or other special circumstances such as care of children or student union assignments. The timing for resuming your studies should be stated in the decision. As a student, you are guaranteed that you may resume your studies at that time.

Leave from studies without special grounds

You can choose to take leave from your studies even if approval is not provided to continue your studies after the leave. Reasons which do not provide entitlement to continue your studies after the leave include research, other studies or work. If approval is not provided for continuation of your studies after the leave, upon returning from the leave you can join the course provided that there is a place available for you.

The priority precedence for resuming studies is determined by the University Director. You can report resumption of studies without approval being provided for continuing your studies after leave, provided that there is a place available for you. Drawing of lots will be applied if the number of applicants exceeds the number of places.

Independent courses

If you are attending an independent course and are planning to take leave from studies, the leave can be approved only if a date for when the course will be offered again has been decided. If it is not certain when/if a new course will start, leave from studies cannot be approved.

Application for continuing the studies after leave from studies

You can apply for continuing your studies after leave from studies in writing on the form “Application for continuing my studies after leave from studies.” [Reporting leave from studies](#)

Reporting resumption of studies

In order to resume your studies, you need to report resumption of studies after leave from studies. You can do this on the form “Reporting resumption of studies.” [Reporting of/application for resumption of studies after leave from studies](#)

Appeals

In accordance with Chapter 12, §2 of the Higher Education Ordinance (1993:100), you can appeal a decision on rejection of the application for continuing your studies after leave from studies to the Higher Education Appeals Board. You can read more about the process on the page [Appeals](#).