Detailed information for potential KI supervisors regarding recruitment of CSC supported doctoral students:

The current level of the stipend is 12 000 SEK/ month for doctoral students. KI supervisors for PhD students must top up the CSC stipend to the minimum level required by KI with either a complementary scholarship or by part time employment (http://ki.se/en/staff/doctoral-students-with-external-scholarships). The CSC scholarship is paid from day one on arrival to Sweden for exactly four years. Thus, there may be a period after the scholarship payment has ended, and before the doctoral student actually has completed their doctoral degree, when the KI supervisor must provide a full doctoral student salary.

Please note, the CSC scholarship is sought by and awarded to the Chinese applicant, the KI host provides the opportunity and project with which the applicant can apply for a scholarship. The scholarship is paid directly to the recipient from the Chinese Embassy.

**Advertise your project**
Before October 5, interested hosts at KI submit a one-page intent of research hosting to KI academic coordinator for China doc Nailin Li (Nailin.Li@ki.se) and KI international coordinator for China Dr Katarina Drakenberg (Katarina.Drakenberg@ki.se). Please use the template provided on the KI-CSC program website.

Interested KI hosts for potential doctoral students must have a Green light from their department to submit a project description. Please send a copy of the approved Green light application together with one-page-intent.

The project descriptions will be listed at the CSC website prior to the CSC 2018 Recruitment Fairs in mid October. KI representatives will participate in the CSC Recruitment Fair held in Beijing and Xian.

**Find your candidate**
From October, 2018 through February, 2019, prospective applicants will contact potential KI supervisors according to their research interests from, but not limited to, a list of KI hosts published at CSC website. KI hosts are strongly recommended to have direct communications with applicant’s references, and to conduct telephone or/and video interviews for the evaluation and judgement of applicant’s scientific competence and language skills. If a potential supervisor is contacted directly without a project description on the CSC website, he or she must urgently apply for Green light before taking the discussion with the potential doctoral student further.
**Letter of invitation**

If a mutual agreement is reached, the supervisor will issue a letter of invitation together with a detailed research plan for the research training, usually 2-4 pages, before March, 2019. The invitation letter must be co-signed by the Head of department, please use the template that will be provided on the KI-CSC home page.

It is crucial that the letter of invitation is issued preconditioned of a successful application of CSC scholarship, of fulfilling the entry requirements, ([http://ki.se/en/education/entry-requirements-eligibility-for-doctoral-education](http://ki.se/en/education/entry-requirements-eligibility-for-doctoral-education)), as well as a successful assessment by the department leading to an admission decision.

Importantly, the host/supervisor must send a copy of the letter of invitation to Ms Monika Berge associate professor Nailin Li ([Nailin.Li@ki.se](mailto:Nailin.Li@ki.se)) for documentation and inclusion on KI’s official endorsement list to CSC.

It should also be noted that it is not advisable for KI supervisors/hosts to issue more letters of invitation than their actual hosting capacities

If your potential doctoral candidate has not got a qualified English proficiency score (TOEFL 90 IBT, ≥20 on the written section; or IELTS 6.5, no section below 5.5) or does not hold a master diploma issued from an English-speaking country or Sweden, it would be advisable that the prospective supervisor encourages the candidate to take TOEFL or IELTS test as soon as possible. This is because, once the scholarship is granted, the candidate will need the English proficiency score for the eligibility assessment of doctoral study entry at KI ([detailed at http://ki.se/en/education/entry-requirements-eligibility-for-doctoral-education](http://ki.se/en/education/entry-requirements-eligibility-for-doctoral-education)).

**Further procedure for CSC application and selection outcome**

During March 10-31 2019, with the letter of invitation and a research plan, the applicants submit their online applications for CSC scholarships at the CSC website under the category of CSC-KI collaborative project. Upon completing their online application, the applicants submit their hardcopy applications with all required documents to their own universities/institutions for institutional endorsement/recommendation. After going through institutional endorsement procedures, the universities/institutions will mail the hardcopy applications to CSC. Notably, CSC must receive the complete applications (both online and hardcopy applications) by end of March 2019. Hence, it is highly recommendable that all applicants complete online application early, and proceed to institutional endorsement early.

For the applicants who presently are in Sweden, they can submit their applications through Education Section of the Chinese Embassy in Stockholm.

KI collects copies of all issued letters of invitation and prepare an official endorsement list of the applicants having received a letter of invitation. The list
will be sent to CSC in early March 2019. CSC will only consider applicants with invitation letters included in the official KI endorsement list.

CSC organizes independent evaluations of all submitted applications during April-early May 2019.

CSC informs applicants’ universities/institutions, as well as KI of the final outcome of the applications in May, 2019.

KI International Relations Office informs KI supervisors of the outcomes of CSC scholarship applications upon receiving the notifications from CSC.

KI supervisors and corresponding CSC scholarship awardees starts planning the doctoral education at KI. Potential doctoral students must apply for eligibility as soon as possible after receiving notice of awarded scholarship and receiving their Master’s degree.

According to the new regulation for doctoral student admission at KI (http://ki.se/en/staff/admission-to-doctoral-education-at-ki), the student must be admitted to doctoral studies and get their student visa before starting their doctoral studies at KI. A period on a visiting researcher permit before admittance is no longer allowed. However, to get acquainted and be introduced to the project the potential student may be invited for a short visit to the lab on a visitor’s visa. The potential student shall then apply for admission to doctoral studies from China; once admitted the student applies for a student visa. **The student may not start their doctoral studies at KI before the head of department has decided on admission to doctoral education and the student has received a student visa.**

**Contact**

Ms Monika Berge, KI international coordinator

Associate Professor Nailin Li, KI academic coordinator for China.

For questions regarding eligibility: doctoraleligibility@ki.se